
Since mid-March, when the campus went into emergency on-site closure, Orange Coast College, OCC, transformed from a campus with less than 10% online instruction to 100%. Not knowing at the time if this was temporary, the campus slowly settled into a student completion focus using virtual modalities. All campus governance groups swung into action. The Academic Senate resumed regular meetings with topics weekly that included online instruction, training, standards of practice, grading issues and others. The OCC Curriculum Committee, which normally slows down in spring; resumed with weekly meetings to evaluate DE addendum requests, processes for emergency DE, training standards, summer active actions, and fall active actions. Other campus committees, including shared governance, and administrative also swung into action developing protocols to support students virtually including tutoring, counseling, DSPS, library services, emergency laptop loans, faculty computer needs and more. A summary of spring actions that carried into summer and fall offerings:

1. Affirm training standards for virtual instruction - OCC has two levels of training for online/remote instruction. For many years we have mandated a course we call "STLO" (Strategies for Teaching and Learning Online) for all instructors that teach with a hybrid (50% synchronous/50% asynchronous) or fully online/asynchronous instruction. This course continues to be required for summer and fall courses taught in hybrid and fully online. And, in response to COVID closure, we developed an additional training course called "ERT" Emergency Remote Training - this training is designed for fully synchronous online instruction (i.e. ConferZoom or other live remote instruction). Topics for the ERT training include video conferencing technology, virtual space platforms, access, accessibility, and equity.
2. Continued training will take place this summer and into our fall FLEX day in August STLO classes are happening now with the next two cohorts planned for June 15- July 3 & another July 6- July 25.
3. Curriculum Committee is evaluating all DE offerings in the fall curriculum cycle which includes biweekly meetings. Before the end of October, OCC will have decided which courses will be offered via DE in future semesters. All future virtual classes will have a DE addendum in place prior to spring 2021 offerings. Communication of efforts will be reported out at OCC's weekly Academic Senate meetings.
4. The OCC Accreditation Coordination Committee will review the DE impact on degrees and certificates at their monthly meetings, and make necessary requests to ACCJC for substantive change, if necessary.

Biweekly

	Meeting Dates
August 2020 Meeting Dates	Not Applicable
September 2020 Meeting Dates	Curriculum Agenda/Tech Review Meeting Date 1. September 2, 2020 2. September 16, 2020 3. September 30, 2020 Curriculum Voting Meeting Date 1. September 9, 2020 2. September 23, 2020 175 courses for ERT and temporary DE approval.
October 2020 Meeting Dates	Curriculum Agenda/Tech Review Meeting Date 1. October 14, 2020 2. October 28, 2020 Curriculum Voting Meeting Date 1. October 7, 2020 2. October 21, 2020 TBD on course approval
November 2020 Meeting Dates	Curriculum Agenda/Tech Review Meeting Date 1. November 18, 2020 Curriculum Voting Meeting Date 1. November 4, 2020 TBD on course approval
December 2020 Meeting Dates	Curriculum Voting Meeting Date 1. December 2, 2020 TBD on course approval

assisted our staff move to remote desktop and \n
For more faculty resources, please visit
[http://www.orangecoastcollege.edu/about_occ/
staff-](http://www.orangecoastcollege.edu/about_occ/staff)

299

169

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59

11

11

150

150

Details of Professional Development Plan – Preparation for Fall 2020

1. Anticipated training schedules:

OCC has two levels of training for online/remote instruction. (See #2 below). The courses mentioned below were offered in April, May, and June and will continue to be offered this summer in preparation for fall courses taught in remote fashion. In addition, we have created recorded lessons on various topics (described below) that are posted and available.

- The STLO course will last only 3 weeks and will require an introductory synchronous meeting, and a closing synchronous meeting. The courses will be limited to not more than 25 students per teacher. Other than the 2 synchronous meetings, the course will be self-paced.
- Course Dates available this spring and summer using two master trainer instructors (additional sections may be added however the capacity of these is 250):

April 13 – May 1 (completed)

May 4 – May 22 (completed)

May 25 – June 12 (completed)

June 15 – July 3

July 6 – July 24

August (TBD and applied toward FLEX if requested)

Note – more sessions will be added based on demand – our sign up process is at

http://www.orangecoastcollege.edu/about_occ/faculty-staff-resource/lic/Pages/Online-Teaching.aspx

2. Training Topics:

STLO:

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